**HIGH RISK ACTIVITIES / SPECIAL EVENTS RISK MANAGEMENT PLAN**

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**Enter your Organisations Name here**

Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 |
| **Describe the activity**  Identify all elements of the event from beginning to end | **Identify Risks**  Something that could happen that results in harm to a child or young person | **Analyse the Risk**  Likelihood  *(Almost certain, Likely, Possible, Unlikely or Rare)*  and Consequences  *(Critical, Major, Moderate, Minor or Insignificant)* | **Evaluate the Risk**  The level of risk *(using the Risk Analysis Matrix)* | **Manage the Risk**  Assess the options | **Review**  Nominate who will review after the event/activity |
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